

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS**  
**Windsong Community Improvement Association, Inc.**  
**April 18th, 2023**

Pursuant to Article VI, Section 1 of the Bylaws of the Windsong Community Improvement Association, Inc. an executive session meeting of the Directors was duly called to order on Tuesday, April 18th located at 18150 Holly Forest Dr., Houston, TX 77084.

**I. Executive Session Call to Order at 6:33pm**

**a. In attendance**

- i. Board of Directors: Rick Gomez - President, Bijay Dixit – Treasurer, Justine Squillace – Secretary and Hector Montes – Director (via teleconference)
- ii. Managing Agent: Jennifer Roberson, Director of Client Relations

**b. Business:**

- i. The Board was presented with the fully escalated violations list for all matters that had reached the final violation level of the Association’s fine policy as of April 2023 and unanimously approved to escalate the below 5 accounts to the attorney for further enforcement:

Account #
██████████
██████████
██████████
██████████
██████████

- ii. The Board reviewed requests as submitted by Owners in the community and unanimously approved the following requests:
  - 1. ██████████ – approved for a payment plan offer to be made of 50% down and remaining balance due in 6-months. Spectrum will provide this information to the Owner to establish an agreeable plan.
  - 2. ██████████ – Board unanimously approved waiver of \$70 on account
- iii. The Board held general discussion regarding:
  - a. Approval to proceed with monument powerwashing and lettering re-stenciling as submitted by Squeaky Clean Powerwashing.
  - b. The 2023 annual meeting planned for May 16<sup>th</sup>. An eblast communication will be sent reminding of open candidate positions and the official meeting notice will be mailed by the week of May 1<sup>st</sup>.
  - c. Common area improvements including coordination of a meeting with a new LED sign company, Director Dixit will send contact information to Spectrum. Pool slide repairs as in discussion with Aquatic Advisors in order to prolong the life of the amenity feature.
  - d. Changes to the constables contract with consideration to the costs associated with potentially moving to 100% coverage for 1-deputy

**II. Executive Session Adjourned at 7:35pm**

**III. Next Meeting-** The next meeting will be the Annual Meeting scheduled for May 16<sup>th</sup>.

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President, Windsong CIA

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Spectrum Managing Agent

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Secretary, Windsong CIA

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Date