

Windsong Community Improvement Association, Inc.

A Texas Non-Profit Corporation

Board Meeting Minutes

March 19, 2024

LOCATION: 18150 Holly Forest Drive / Clubhouse / Zoom:

<https://spectrumam.zoom.us/j/99170410803?pwd=TE9lSm4zRHhqR2NCTXZCY3lyUnhiQT09>

EXECUTIVE SESSION

A quorum of Board members was announced by Jonathan Taylor and the meeting was called to order at 6:09 p.m.

IN ATTENDANCE

Representing the Board Members of the Windsong Community Improvement Association were the following people:

- Rick Gomez
- Bijay Dixit
- Chris Baxter
- Donald Riley

Representing Spectrum Association Management were the following people:

- Jonathan Taylor (Community Manager)

EXECUTIVE MEETING AGENDA ITEMS

- The Board of Directors reviewed the current violation list and discussed the following 6 accounts to go to Legal for Deed Restriction Violations:
 - [REDACTED] Vehicle Prohibited/ The dismantling/repair of vehicles on property is prohibited unless done in an enclosed structure
 - [REDACTED] Clutter/ Please remove the miscellaneous items on your lot or store out of view
 - [REDACTED] Vehicle Prohibited/ The vehicle exceeds the size allowed by the association, please remove vehicle or park out of view
 - [REDACTED] Clutter/ Please remove the miscellaneous items on your lot or store out of view
 - [REDACTED] Damaged Fence/ Including any damaged/missing picket(s)
 - [REDACTED] Clutter/ Please remove all trash and debris from the property
- The Board of Directors reviewed the current Aging Report and discussed the following 15 accounts to go to Legal for Non-Payment of Assessments:
 - [REDACTED]

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- The Board of Directors approved \$1,500 donation check to go to the Windsong Swim Team. Director Gomez made the motion, Director Baxter seconded. With all in favor the motion carried.
- The Board of Directors spoke on getting tree trimming bids on the parking lot in the back section.
- The Board of Directors spoke on receiving and locating previous bids to repair/install new power to the medium.

With no other business, the Executive Session adjourned at 7:16pm.

OPEN SESSION

The Open Session was called to order at 7:32p.m.

In Attendance:

- 8 Homeowners in Attendance

Introductions:

The Board and Spectrum Representatives were introduced to the Homeowners in attendance.

APPROVAL OF MINUTES

The February 2024 meeting minutes were reviewed. Director Gomez made the motion to approve, Director Riley seconded, with all in favor, the motion carried.

SUMMATION OF EXECUTIVE SESSION & ACTIONS BETWEEN MEETINGS

- Mr. Taylor discussed a new contact made with the Post Office to replace the cluster boxes.
- The discussion was made on the status of open projects within the community.

STATE OF THE ASSOCIATION

Financial Summary – Mr. Taylor discussed the February 2024 financials including status of accounts and month and year-to-date expenditures.

ASSOCIATION BUSINESS/HOMEOWNER FORUM

- **President’s Report** – Director Gomez discussed the completion of the tennis court lighting project and the installation of the gate system within the tennis court. Director Gomez spoke on the upcoming crawfish event with pool card sign up during the event as well as a question and answer while the Board is present.
- The Board of Directors approved the current violation list and discussed the following 6 accounts to go to Legal for Deed Restriction Violations:
 - [REDACTED] Vehicle Prohibited/ The dismantling/repair of vehicles on property is prohibited unless done in an enclosed structure
 - [REDACTED] Clutter/ Please remove the miscellaneous items on your lot or store out of view
 - [REDACTED] Vehicle Prohibited/ The vehicle exceeds the size allowed by the association, please remove vehicle or park out of view
 - [REDACTED] Clutter/ Please remove the miscellaneous items on your lot or store out of view
 - [REDACTED] Damaged Fence/ Including any damaged/missing picket(s)
 - [REDACTED] Clutter/ Please remove all trash and debris from the propertyDirector Gomez made the motion, Director Riley seconded, with all in favor the motion carried.

- The Board of Directors approved the current Aging Report and discussed the following 15 accounts to go to Legal for Non-Payment of Assessments:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

- Director Gomez made the motion to approve, Director Dixit seconded, with all in favor the motion carried.

OPEN SESSION ADJOURNMENT

With no further business, Director Gomez motioned to Adjourn, Director Dixit seconded.
Meeting adjourned at 8:27pm.